



The City of
Chicopee
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(413) 594-3481

FAIRVIEW CEMETERY COMMISSION

Susan Maxwell
Mary Ann Kobylanski
Linda Couture

Minutes of the regular meeting on Wednesday, October 13, 2010

The regular meeting of the Fairview Cemetery Commission was called to order at 4:09 p.m. by Chairperson Susan Maxwell at the Parks and Recreation Office, 687 Front Street.

Commissioners present were Chairperson Susan Maxwell, Vice Chairperson Linda Couture and Commissioner Alan Lisee. Also present was Superintendent Stanley J. Walczak.

Motion by Ms. Maxwell, seconded by Ms. Couture, to approve the June 9, 2010 regular meeting minutes as written.

The Cemetery Commission received a letter from Asst. City Solicitor Corridan in which he advised the Commission to take no further action until the owners of a plot submit a letter to the Commission agreeing to the disposition of the plot.

Motion by Ms. Maxwell, seconded by Ms. Couture, to approve a request to spend \$12,067.15 from the Sale of Lots account for the purpose of fence repair and tree removals at Fairview Cemetery as well as the purchase of a leaf vacuum to assist with leaf removal at the three cemeteries. The request will be submitted to the Mayor and City Council for their approval.

Superintendent Walczak reported that a weathered plaque was redone which hung at Fairview Cemetery. The plaque was in memory of I. Daniel Hosman by his wife Mollie, who donated a stained glass mural at the Spaulding Chapel.

Superintendent Walczak noted that D.P.W. employees have this past summer fixed several monument stones that may have been uprooted or fallen due to tree damages. The crew uprighted the monuments in all three cemeteries.

The Department will be pouring foundations for five monuments and four veterans markers this month as part of the usual October installation practices.

Superintendent Walczak reported that he has been in contact with Mr. David Ward of Grever & Ward, Inc., an architectural firm that specializes in cemetery planning. The Commission is looking to establish a cremation garden at Fairview Cemetery next year. Superintendent Walczak indicated that mapping services and other specific information

such as garden size, type of memorialization, and plot sizes will need to be analyzed as part of the master planning.

Motion by Mr. Lisee, seconded by Ms. Couture, to adjourn the meeting at 4:35 p.m.

The next meeting of the Commission will be held at the call of the chairperson.

Respectfully submitted,

Alan Lisee
Secretary

A handwritten signature, likely of Alan Lisee, enclosed within a hand-drawn circle. The signature is stylized and appears to be a combination of letters.